

Annual Work Plan 2022



Atlas PROJECT ID	00085156											
Atlas OUTPUT ID	00092888											
ATLAS Project/Programme Title	Iraq Crisis Response & Resilience Programme (ICRRP)											
Atlas OUTPUT Name	Crisis Response and Resilience Programme											
UNSDCF/CPD Outcome (2020-2024)	CPD Outcome-1-People in Iraq, civil society and communities, particularly women, have improved capacity to lead, participate in and contribute to the design and delivery of equitable and responsive services, especially for the most vulnerable populations.											
Applicable Key Result Area/Output (from 2018-2021 Strategic Plan)	Outcome 2. Accelerate structural transformations for sustainable development.											
Applicable Key Result Area/Output (from 2022-2025 Strategic Plan)	Output 3.3: Risk informed and Gender-responsive recovery solutions, including stabilization efforts and mine action, implemented at regional, national and sub-national levels											
CPD Output (s) 2020-2024	1.1 Infrastructure for basic service delivery improved in locations affected by crisis and vulnerable to conflict.											
EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET					
<i>And baseline, associated indicators and annual targets</i>	<i>List activity results and associated actions</i>	Q1	Q2	Q3	Q4		Fund Code	Donor Name	Donor Code	Account Code	Budget Description	Amount [USD]
Output 2: Improved water supply for vulnerable communities in Basra												
Indicator 2.1: # of water treatment plants rehabilitated. 2.2: # of men and women benefiting from the improved water supply	Action 2.2: Improved water supply for vulnerable communities in Basra (3 Water Treatment Plants)	X	X	X	X	UNDP	30000	USAID	10480	72100	Contractual Services - NGOs	621,191.04
Baseline (2022) 2.1: 0 2.2: 0												
Target (2022) 2.1: Nine (3) water treatment plants rehabilitated 2.2: 500,000 men and women benefiting from the improved water supply"	GMS (8%)	X	X	X	X	UNDP	30000	USAID	10480	75100	Facilities & Administration	49,695.28
											SUB-TOTAL (OUTPUT 2)	670,886.32
Output 3: Livelihoods of vulnerable communities are stabilized/restored through emergency response support and promoting early economic recovery opportunities (RRFI funding)												
Indicator 3.1: # of local solutions supported to provide a quick response to the economic impact of COVID-19 3.2: # of people benefitting from the local solutions supported for economic recovery.	3.1 Accelerator Lab Support	X	X	X	X	UNDP	04001	RRFI	00012	72100	Contractual Services - NGOs	59,192.67
Baseline (2022) 3.1: 0 3.2: 0												
Target (2022) 3.1: 1 local solutions supported to provide a quick response to the economic impact of COVID-19 3.2: 100 people benefitting from the local solutions												
											SUB-TOTAL (OUTPUT 3)	59,192.67
Project Management and Direct Project Costs (DPC)												
	Ensure the placement of effective and efficient project management systems, including through the placement of required technical and implementation support human resource capacities											
	Ensure effective monitoring, evaluation, documentation of lessons learnt, where relevant develop Knowledge Products											
	Ensure timely reporting of progress/results and communication of project work											
	Ensure timely conduct of required Project Audits											
	Ensure timely implementation of assurance plans for Responsible Parties (spot-checks; programmatic visits and audits)											
	DPC for Country Office Support Services	X	X	X	X	UNDP				64300	Staff Mgmt Costs - IP Staff (Services to Projects)	
	DPC for Country Office Support Services	X	X	X	X	UNDP	USAID	10480	74500	74500	Miscellaneous Expenses (Services to Projects)	27,481.00
	GMS (8%)	X	X	X	X	UNDP	USAID	10480	75100	75100	Facilities & Administration	2,198.48
											SUB-TOTAL (Prog Mgt)	29,679.48
Total Project Budget for 2022												758,758.47

Programme/Project Manager:
Name & Signature Elias Ghadban
Date: 11-Aug-2022

Resident Representative/ Deputy Resident Representative:
Name & Signature [Signature]
Date: 14/8/2022

**UNDP Iraq
Human Resource Plan 2022**

Project/Programme Title: **CBP**
 Project ID: **00015156**
 Output ID: **00021288**

No.	Post Title <i>(Optional - Project/Programme)</i>	Status (Vacant/Filled)	Name (For position already filled)	Number of Posts	Type of Contract	Category (National/ International)	Grade	Pos Form	Estimated Budget	COA			Funds Available in Work Plan (Yes/No)	Expected or actual end of contract	Required period of extension	Project end date	Remarks
										Project	Donor	Fund Code					
1																	
2																	
3																	
4																	
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Project Manager
 Signature
 Date

Control Annual Monitoring & Evaluation Plan 2022						
Project/Programme Title:	The UNDP Resilience & Recovery Programme (2020)					
Project ID:	2020-204					
Output ID:	000000					
Monitoring Activity	Purpose	Frequency	Estimated Dates	Expected Action	Partners (if Joint)	Cost (USD) - Should Link to Allocations in the Work Plan
Track results progress	Progress data against the results indicators in the RRF will be collected and analysed to assess the progress of the project in achieving the agreed outputs	Monthly	At the end of each month	Slower than expected progress will be addressed by project management	N/A	Cost will be covered by other project activities
Monitor and Manage Risk	Identify specific risks that may threaten achievement of intended results identify and monitor risk management actions using a risk log. This includes monitoring measures and plans that may have been required as per UNDP's Social and Environmental Standards. Audits will be conducted in accordance with UNDP's audit policy to manage financial risk.	Quarterly	At the end of each quarter	Risks are identified by project management and actions are taken to manage risk. The risk log is actively maintained to keep track of identified risks and actions taken.	N/A	Cost is embedded in other project activities
Learn	Knowledge, good practices and lessons will be captured regularly, as well as actively sourced from other projects and partners and integrated back into the project.	Quarterly	At the end of each quarter	Relevant lessons are captured by the project team and used to inform management decisions.	N/A	No direct cost involved, other costs are covered by other projects.
Annual Project Quality Assurance	The quality of the project will be assessed against UNDP's quality standards to identify project strengths and weaknesses and to inform management decision making to improve the project.	Annually	At the beginning of the year	Areas of strength and weakness will be reviewed by project management and used to inform decisions to improve project performance.	N/A	No direct cost involved
Review and Make Course Corrections	Internal review of data and evidence from all monitoring actions to inform decision making	Quarterly	5th Apr, 5th Jul, 5th Aug, 5th Jan.	Performance data, risks, lessons and quality will be discussed by the project board and used to make course corrections.	N/A	No cost will be incurred
Project Report	A progress report will be presented to the Project Board and key stakeholders, consisting of progress data showing the results achieved against pre-defined annual targets at the output level, the annual project quality rating summary, an updated risk log with mitigation measures, and any evaluation or review reports prepared over the period.	Annually	Proposed Date for 2020 Report: 25th, 02, 2021 Proposed Date for 2021 Report: 24th, 02, 2022		Project Board	No direct cost involved, other costs are covered by other projects.
Project Review (Project Board)	The project's governance mechanism (i.e., project board) will hold regular project reviews to assess the performance of the project and review the Multi-Year Work Plan to ensure realistic budgeting over the life of the project. In the project's final year, the Project Board shall hold an end-of-project review to capture lessons learned and discuss opportunities for scaling up and to socialize project results and lessons learned with relevant audiences.	Annually	22nd, 11, 2022	Any quality concerns or slower than expected progress should be discussed by the project board and management actions agreed to address the issues identified.	Project Board	No cost will be incurred
Project (DIM) Audit	Audit Commissioned by the Office of Audit an investigation for Directly Implementation Modality in keeping with UNDP's Rules and Regulations.	N/A	N/A		N/A	
Spot-Checks for Responsible Parties	Within the Harmonized Approach to Cash Transfer (HACT) framework, spot-checks conducted by a Third-Party Service Provider on Responsible Party Expenditure. Spot-checks to be completed in accordance with the Assurance Plan developed for each Responsible Party.	Semi-annually	27th-30th, June 27th-30th, Nov			
Audits for Responsible Parties	Within the Harmonized Approach to Cash Transfer (HACT) framework, annual audit of Responsible Party Expenditure.	N/A	N/A		N/A	
Evaluation Title	Related Strategic Plan Output	UNDP/CFD Outcome	Planned Start & Completion Date	Key Evaluation Stakeholders	Cost and Source of Funding	
		NA	Not planned this year			